





## User Guidelines (For IIC Members)

# STEP 1

Launch DigiLib Repository <http://digilib.iicdelhi.in>






HELP

HOME | ABOUT | CONTACT | LOGIN / REGISTER

### Explore

IIC Library has several valuable special collections that includes: 'India Collections,' 'Himalayan Club Collection' and 'Bilgrami Collection'. The India Collection consists of rare books, maps and documents on British India numbering about 3000 books which were published between 17th to 20th centuries. The Himalayan Collection has about 690 old and new books on mountaineering, and adventures, etc., besides 103 journals and 63 dossiers. Bilgrami collection comprises of over 700 rare books on Indian studies donated by Sir Sayeed Bilgrami. The Library holds the precious collection of personal papers of Walter Sykes George that containing a collection of papers, maps, photographs, correspondence etc. In addition to these, the digital repository also includes Annual lectures, C.D. Deshmukh Collection, Occasional papers, Photo collection etc. This repository is thus a unique repository of rare archival collection.

More



## RESOURCES

India Collection	Bilgrami Collection	Himalayan Club Collection	Walter Sykes George Collection
			
The India Collection consists of rare books, maps and documents on British India, numbering 3,024. The books cover	The special section of reference and rare books on Indian studies, donated by Sayeed Bilgrami	The Himalayan Collection consists of 1,778 old and new books on mountaineering, sport, travel and	Walter Sykes George was an English architect who worked in India during the first half of the 20th century. He was

Register/Login

Search

Payment for Print

## STEP 2: Click on Login/Registration

First Time Users  
Please Register  
Here



Search

[HELP](#)


[HOME](#) | [ABOUT](#) | [CONTACT](#) | [LOGIN / REGISTER](#)

### LOGIN

USERNAME (Enter your Email) \*

ENTER YOUR PASSWORD

Type the characters you see in the picture below.  
These characters are case sensitive. \*

 Refresh

[LOG IN](#) [Forgot Password](#)

### Registration benefits

- > Get **Full Access to View** all the items on the Portal
- > Use **Bookmarks** to mark interesting items

[Register Non IIC Member](#)

[Register IIC Member](#)

Choose Option  
➤ Member

## STEP 3: Register IIC Member

Fill the **Membership ID**, **DOB** and **Email** address and click on **SUBMIT** button  
( A confirmation mail will be sent to registered email account for completion of the Registration Process )

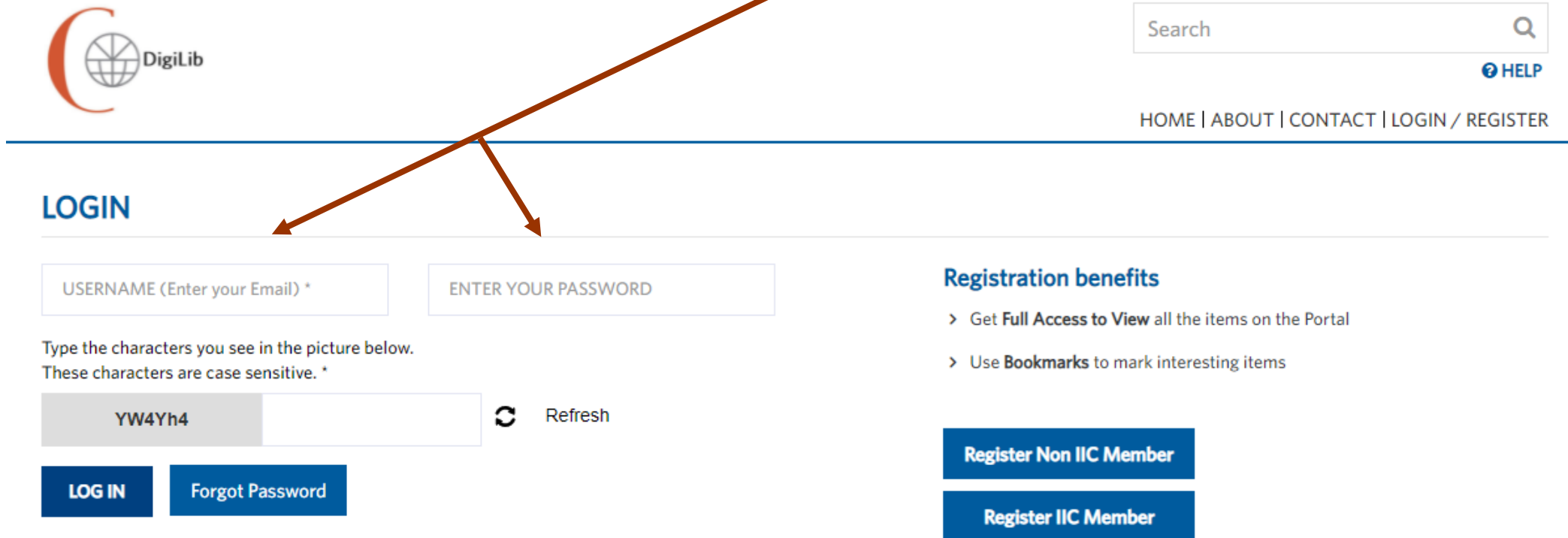
The screenshot shows the DigiLib website interface. At the top, there is a search bar and a navigation menu with links: HOME | ABOUT | CONTACT | LOGIN / REGISTER. The main content area is titled "LOGIN". Below this, there is a form for login with fields for "USERNAME (Enter your Email) \*" and a CAPTCHA image showing the characters "YW4Yh4". There are buttons for "LOG IN" and "Forgot Password".

Overlaid on the login form is a registration modal form. The modal has a close button (X) in the top right corner. It contains the following fields and elements:

- Input field: "Enter your member ID\*" (marked with an asterisk).
- Input field: "Enter your date of birth [dd/mm/yyyy]\* E.g. 21/12/1990" (marked with an asterisk).
- Input field: "Enter your Email\*" (marked with an asterisk).
- Text: "Type the characters you see in the picture below. These characters are case sensitive. \*"
- Input field: A CAPTCHA image showing "YW4Yh4" followed by a text input field.
- Text: "Refresh" with a circular arrow icon.
- Button: "SUBMIT" (in blue).

# STEP 4: IIC Member Login

Input IIC Membership ID & Password and Click on **LOG IN** button



The screenshot shows the DigiLib website's login interface. At the top left is the DigiLib logo. At the top right is a search bar and a 'HELP' link. Below these is a navigation bar with links: HOME | ABOUT | CONTACT | LOGIN / REGISTER. The main heading is 'LOGIN'. Below it are two input fields: 'USERNAME (Enter your Email) \*' and 'ENTER YOUR PASSWORD'. Below the username field is a CAPTCHA section with the text 'Type the characters you see in the picture below. These characters are case sensitive. \*' and a box containing 'YW4Yh4' next to a 'Refresh' button. At the bottom left are two buttons: 'LOG IN' and 'Forgot Password'. On the right side, under the heading 'Registration benefits', there are two bullet points: '> Get Full Access to View all the items on the Portal' and '> Use Bookmarks to mark interesting items'. Below these are two buttons: 'Register Non IIC Member' and 'Register IIC Member'. Two orange arrows originate from the text 'Input IIC Membership ID & Password and Click on LOG IN button'. One arrow points to the 'ENTER YOUR PASSWORD' field, and the other points to the 'LOG IN' button.

**LOGIN**

USERNAME (Enter your Email) \*

ENTER YOUR PASSWORD

Type the characters you see in the picture below.  
These characters are case sensitive. \*

YW4Yh4 Refresh

**LOG IN** **Forgot Password**

**Registration benefits**

- > Get **Full Access to View** all the items on the Portal
- > Use **Bookmarks** to mark interesting items

**Register Non IIC Member**


**Register IIC Member**

# STEP 5: Search

Search any of the Documents of your choice

Click on any of the Resources to get more details

Click on HELP for Advanced Search options

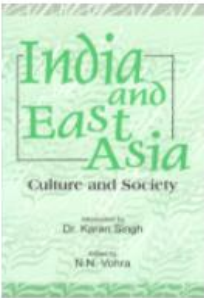


[HELP](#)

[HOME](#) | [ABOUT](#) | [CONTACT](#) | [MY LIST \(0\)](#) | [WELCOME IIC ADMIN](#)


RESOURCES

### India Collection



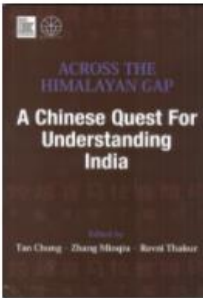
The India Collection consists of rare books, maps and documents on British India, numbering 3,024. The books cover [read more...](#)

### Bilgrami Collection




The special section of reference and rare books on Indian studies, donated by Sayeed Bilgrami

### Himalayan Club Collection



The Himalayan Collection consists of 1,778 old and new books on mountaineering, sport, travel and adventure, atlases, maps [read more...](#)

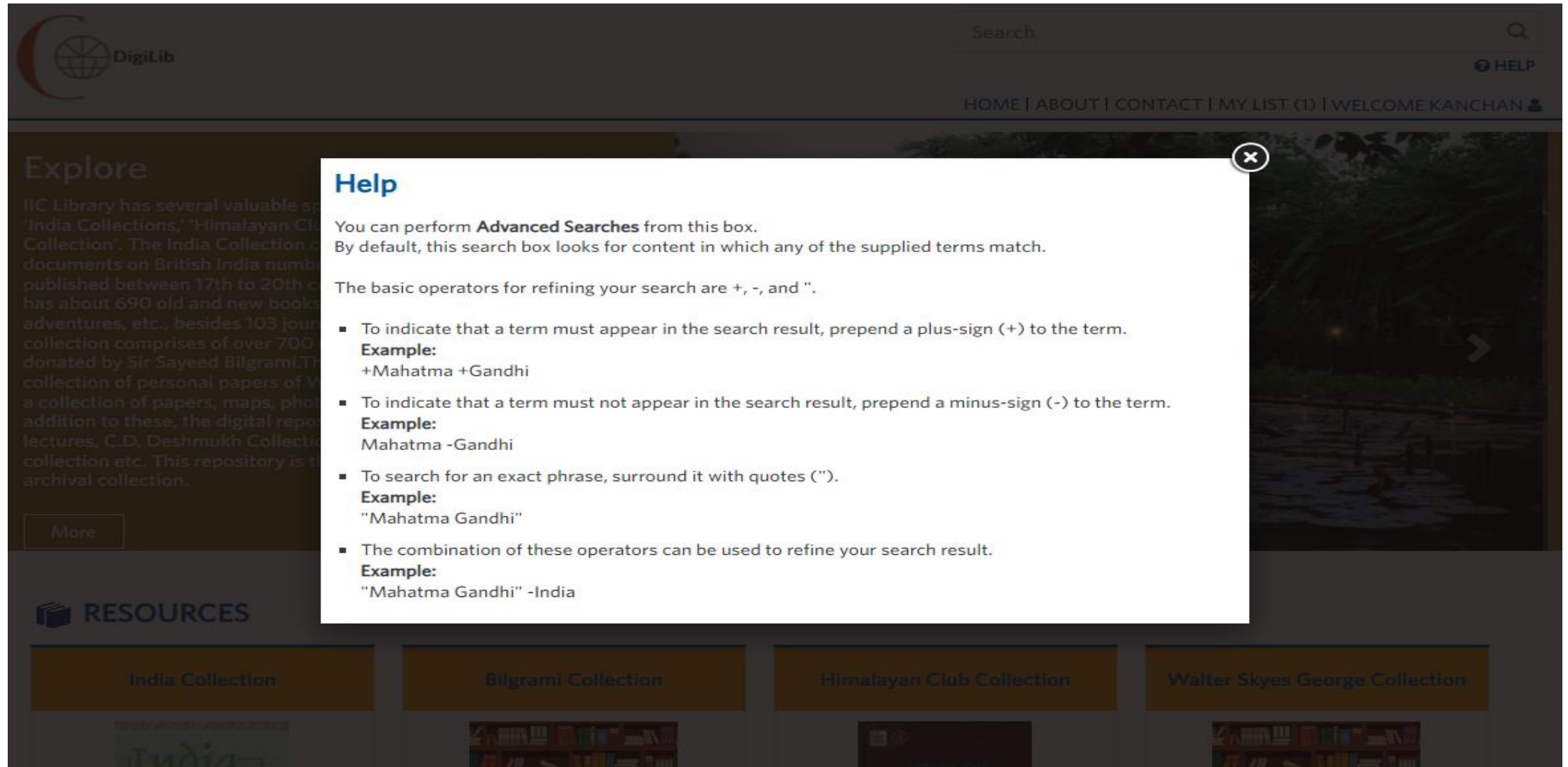
### Walter Sykes George Collection



Walter Sykes George was an English architect who worked in India during the first half of the 20th century. He was part [read more...](#)



# STEP 6: Advanced Search Options



The screenshot shows the DigiLib website interface. At the top, there is a search bar with the text "Search" and a magnifying glass icon. To the right of the search bar are links for "HOME | ABOUT | CONTACT | MY LIST (1) | WELCOME KANCHAN". Below the search bar, there is a "Help" popup window. The popup has a title "Help" and a close button (X) in the top right corner. The main text in the popup reads: "You can perform **Advanced Searches** from this box. By default, this search box looks for content in which any of the supplied terms match. The basic operators for refining your search are +, -, and \".

- To indicate that a term must appear in the search result, prepend a plus-sign (+) to the term.  
**Example:**  
+Mahatma +Gandhi
- To indicate that a term must not appear in the search result, prepend a minus-sign (-) to the term.  
**Example:**  
Mahatma -Gandhi
- To search for an exact phrase, surround it with quotes (").  
**Example:**  
"Mahatma Gandhi"
- The combination of these operators can be used to refine your search result.  
**Example:**  
"Mahatma Gandhi" -India

Below the popup, the website shows a "More" button and a "RESOURCES" section with four categories: "India Collection", "Bilgrami Collection", "Himalayan Club Collection", and "Walter Skyes George Collection".

# STEP 7: Search Result & Filters

The screenshot displays the Digilib search results interface. On the left, a sidebar contains various filters. The 'India Collection (3031)' is selected with a checkmark. Below this, the 'By Year' filter is active, showing a date range from 1000 to 1991 with an 'APPLY' button. The 'By Author' filter is also visible. On the right, a grid of search results is shown, each with a thumbnail, title, author, and view count. The results include 'Chronological Retrospect, or Memoirs of the Principal E ...' by David Price (32 Views), 'Our Tropical Possessions in Malayan India' by John Cameron (11 Views), 'Malabar Vol. II' by William Logan (15 Views), 'Historical Sketches of the South of India, in an Attempt ...' by Mark Wilks (10 Views), 'The History of the Sikhs, Containing an Account of the ...' by W. L. McGregor (2 Views), 'Notes on the History of the Himalaya of the N. W. P., I ...' by E. T. Atkinson (3 Views), 'Annals and Antiquities of Rajasthan, or the Central and ...' by James Tod (5 Views), 'Malabar Vol. I' by William Logan (3 Views), and another 'Historical Sketches of the South of India, in an Attempt ...' by Mark Wilks (3 Views).

**Left Panel Filters:**

- IIC Quarterly (0)
- IIC Records (0)
- India Collection (3031) ☒
- Keshav Malik Collection (0)
- Ocassional Papers (106)
- Oral History (0)
- Walter Skyes George Collection (2100)
- By Year**  
1000 - 1991 **APPLY**
- By Author**
- Aberigh-Mackay, George (2)
- Abraham, T. M. (1)
- Abu al-Fazl ibn Mubarak (3)

**Search Results:**


Title	Author	Views
Chronological Retrospect, or Memoirs of the Principal E ...	Price, David	32 Views
Our Tropical Possessions in Malayan India	Cameron, John	11 Views
Malabar Vol. II	Logan, William	15 Views
Historical Sketches of the South of India, in an Attempt ...	Wilks, Mark	10 Views
Historical Sketches of the South of India, in an Attempt ...	Wilks, Mark	6 Views
The History of the Sikhs, Containing an Account of the ...	M'Gregor, W. L.	2 Views
Notes on the History of the Himalaya of the N. W. P., I ...	Atkinson, E. T.	3 Views
Annals and Antiquities of Rajasthan, or the Central and ...	Tod, James	5 Views
Malabar Vol. I	Logan, William	3 Views
Historical Sketches of the South of India, in an Attempt ...	Wilks, Mark	3 Views

Multiple filters are available on the left panel e.g., By Year, By Author etc.,

Search Result will appear on the Right panel with resource details



# STEP 8: Book Details



HELP

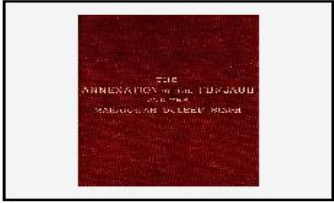
HOME | ABOUT | CONTACT | MY LIST (0) | WELCOME IIC ADMIN

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Home » Resources » India Collection

## The Annexation of the Punjab, and the Maharajah Duleep Singh.

Title	: The Annexation of the Punjab, and the Maharajah Duleep Singh.
Date	: 1882
Author	: Bell, Evans
Year/Date of Publication	: 1882
Major Subject Heading	: Arts and Humanities(all)
Major Sub Subject Heading	: History
Subject	: Dhuleep Singh, Maharajah, 1838-1893. Punjab (India)--History India--Punjab Singh, Dulip,--Maharajah
Publisher	: Trubner & Co., London
Account Number	: IC2156
Language	: English
Notes/Description	: 108 p.
Call Number	: 954.5 BEL
Language	: English



3 VIEWS

Download / Purchase Book

Read In Flip-Book Viewer

Download Book

Add Bookmark

Back To Results

Metadata is displayed on the left panel

User may Read / download / Print the book pages

# STEP 9: Read / Download the book

[HELP](#)[HOME](#) | [ABOUT](#) | [CONTACT](#) | [MY LIST \(0\)](#) | [WELCOME IIC ADMIN](#)

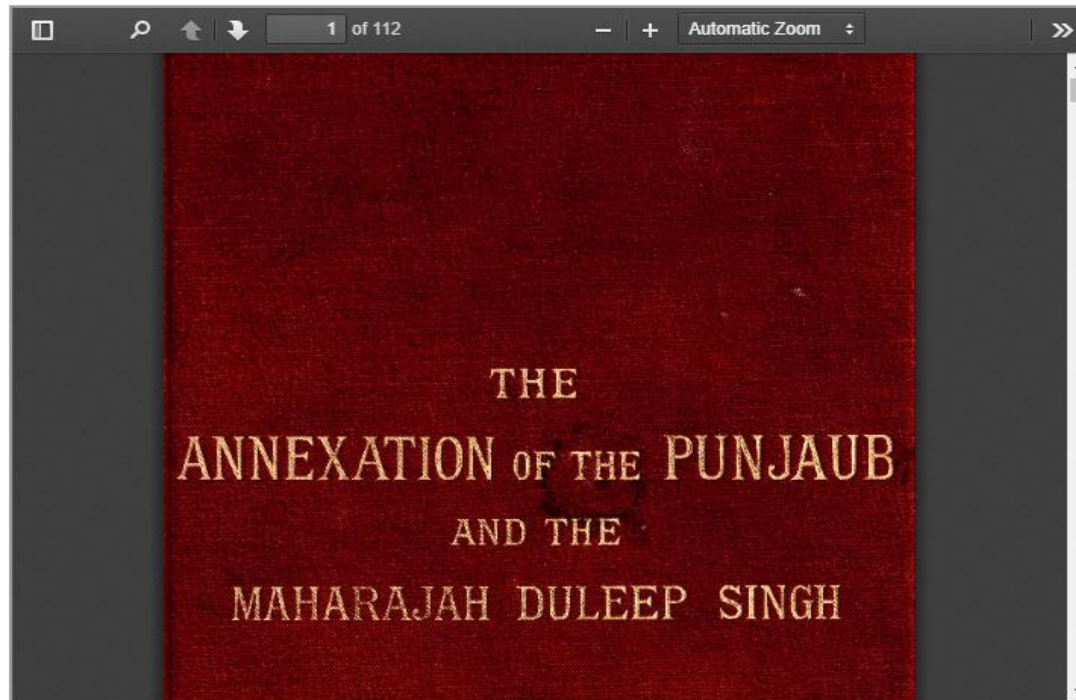
## The Annexation of the Punjab, and the Maharajah Duleep Singh.

[View Full Screen](#)[Back To Item](#)

### Add Selective Pages To My List

[ADD TO LIST](#)

User may enter the selective page number/s and add to the List



# STEP 10: My List

The screenshot shows the 'My List' page of a library system. At the top left is the 'DigiLib' logo. A search bar is at the top right. Below the search bar is a navigation menu with links: HOME, ABOUT, CONTACT, MY LIST (1), and WELCOME IIC ADMIN. The main heading is 'My List'. Below it, a message states: 'You have selected 1 book. Request ID will be generated on Submission of your request'. A table lists the selected book. The table has columns: Sr.No., Title, B/W PrintOut, Color PrintOut, Delete, and Select Book. The first row shows a book titled 'The Annexation of the Punjab, and the Maharajah Duleep Singh.' with checkboxes for B/W and Color PrintOut, a delete icon, and a checked 'Select Book' checkbox. Below the table, there is a 'Select All Book' checkbox and a 'SUBMIT ORDER REQUEST' button. Callouts provide additional information: 'My List Page' points to the page title; 'Detail of the book' points to the book title; 'Check Black and white or Colored Printout box' points to the printout checkboxes; 'Check Select Book Box' points to the 'Select Book' checkbox; and 'Button will be enabled only after user selects the "Select Book" Checkbox' points to the 'SUBMIT ORDER REQUEST' button.

**My List Page**

**Detail of the book**

**Check Black and white or Colored Printout box**

**Check Select Book Box**

**Button will be enabled only after user selects the "Select Book" Checkbox**

Sr.No.	Title	B/W PrintOut	Color PrintOut	Delete	Select Book
1	The Annexation of the Punjab, and the Maharajah Duleep Singh.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

Select All Book ☐

**SUBMIT ORDER REQUEST**

Export List



# Step11:

Pay the requisite amount and download the document.



Search

Q

HELP

## Order Confirmation

Thank you for Order Request.

Your Order Request No. is POD/2021/12/000009

On Successful Payment, the download link for the requested order will be available in your My Orders Section

**Note:** Order remain unpaid for 30 days will be cancelled.

## ORDER REQUEST #POD/2021/12/000009

### Order Details

Records Requested	1
Date	14 Dec 2021

Sr. No.	Title	Amount (INR)
1	Conquered Peak 1968-1969	10.0
		10.00 INR

Pay Online

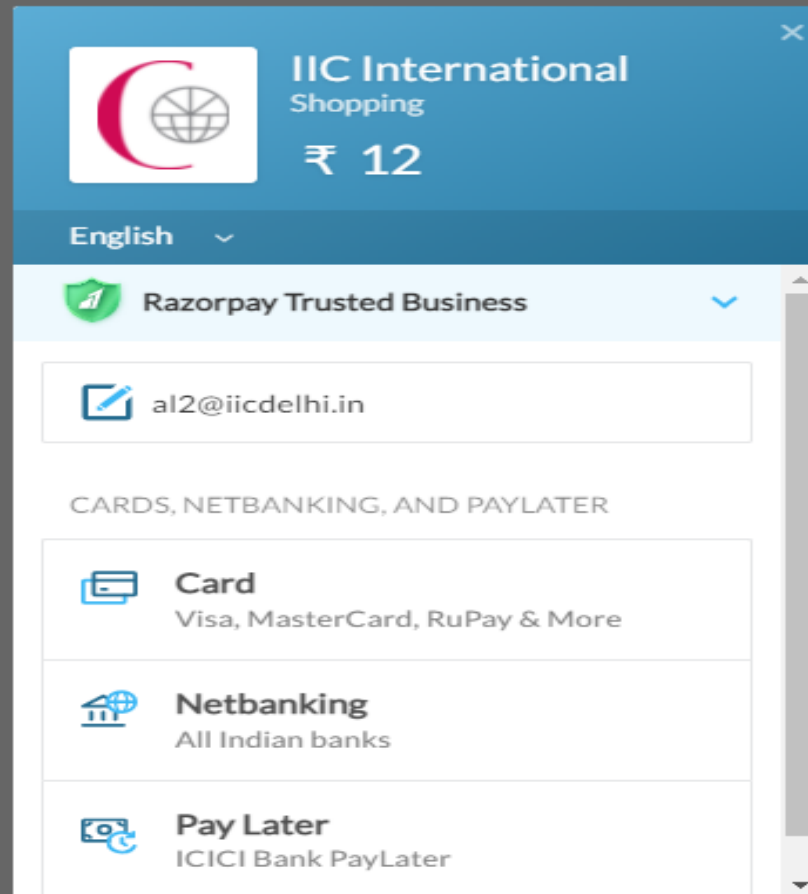
Pay Offline  
through Smart  
Card/at Library  
Counter

PAY ONLINE

PAY OFFLINE

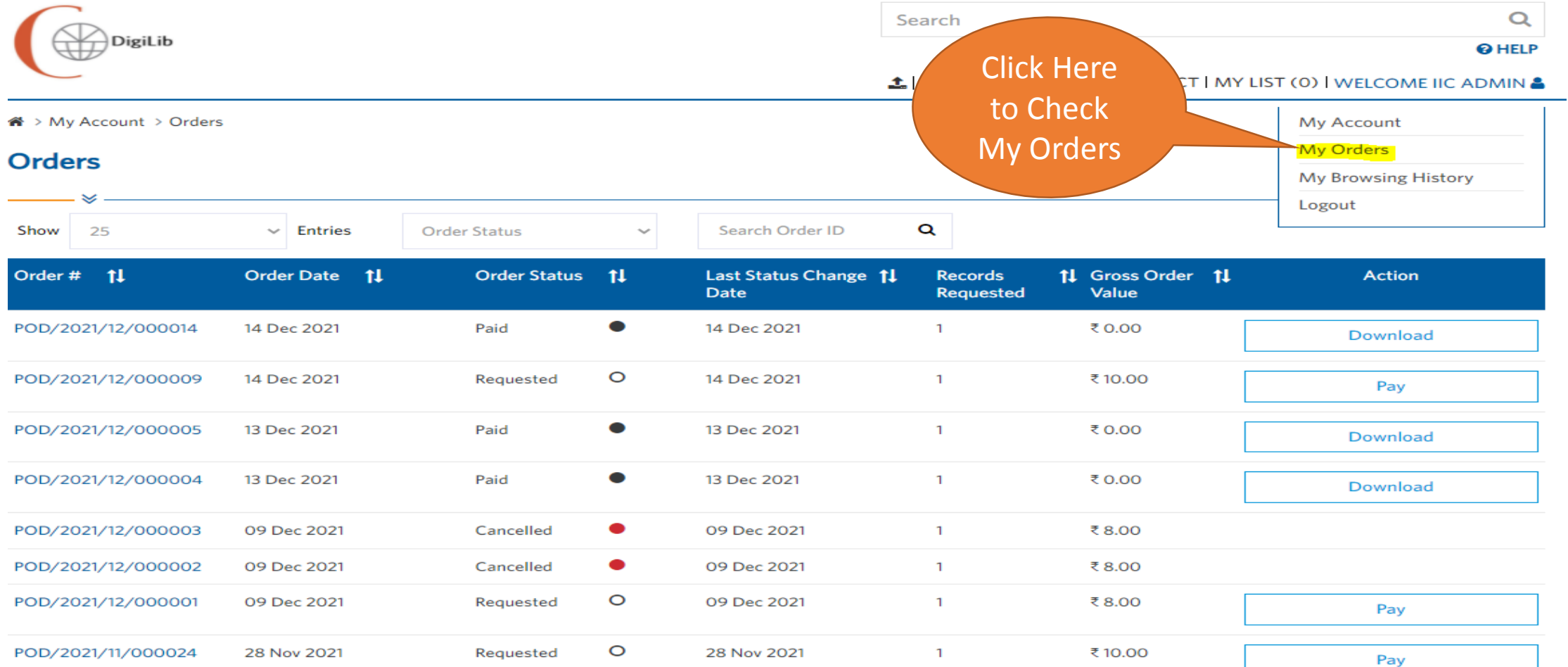
CANCEL

# Step12: Pay Online



# Step 13:

## Check Order Status for Download/Pay



The screenshot displays the DigiLib website's 'My Orders' page. At the top, there is a search bar and a user menu. The user menu is open, showing options: 'My Account', 'My Orders' (highlighted in yellow), 'My Browsing History', and 'Logout'. An orange callout bubble points to the 'My Orders' link with the text 'Click Here to Check My Orders'.

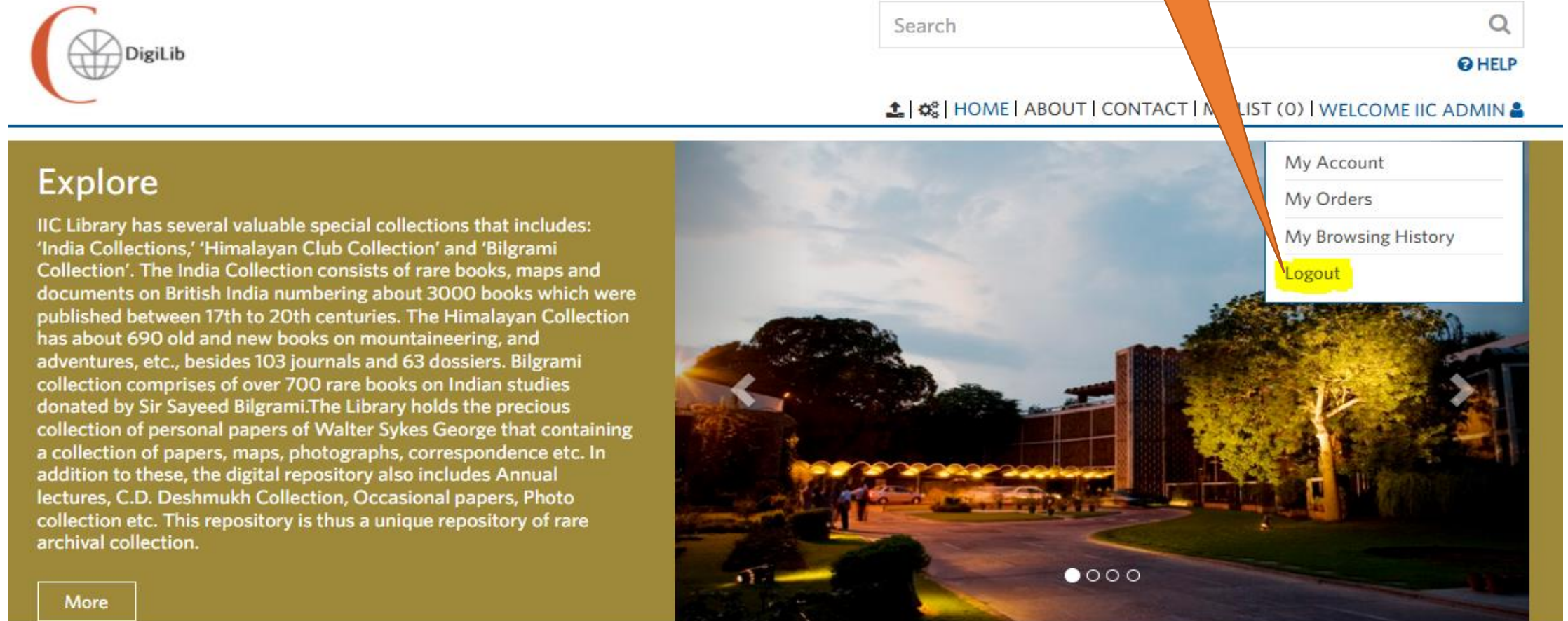
Below the user menu, the breadcrumb trail shows 'Home > My Account > Orders'. The 'Orders' section has a dropdown menu set to 'Show 25 Entries'. There are filters for 'Order Status' and a 'Search Order ID' field.

Order #	Order Date	Order Status	Last Status Change Date	Records Requested	Gross Order Value	Action
POD/2021/12/000014	14 Dec 2021	Paid	14 Dec 2021	1	₹ 0.00	<a href="#">Download</a>
POD/2021/12/000009	14 Dec 2021	Requested	14 Dec 2021	1	₹ 10.00	<a href="#">Pay</a>
POD/2021/12/000005	13 Dec 2021	Paid	13 Dec 2021	1	₹ 0.00	<a href="#">Download</a>
POD/2021/12/000004	13 Dec 2021	Paid	13 Dec 2021	1	₹ 0.00	<a href="#">Download</a>
POD/2021/12/000003	09 Dec 2021	Cancelled	09 Dec 2021	1	₹ 8.00	
POD/2021/12/000002	09 Dec 2021	Cancelled	09 Dec 2021	1	₹ 8.00	
POD/2021/12/000001	09 Dec 2021	Requested	09 Dec 2021	1	₹ 8.00	<a href="#">Pay</a>
POD/2021/11/000024	28 Nov 2021	Requested	28 Nov 2021	1	₹ 10.00	<a href="#">Pay</a>



# Step14: Logout

Click Here  
to Logout



The screenshot displays the DigiLib website interface. At the top left is the DigiLib logo, consisting of a stylized 'C' and a globe icon. To its right is a search bar with the placeholder text 'Search' and a magnifying glass icon. Further right is a 'HELP' link with a question mark icon. Below these elements is a navigation bar with links for 'HOME', 'ABOUT', 'CONTACT', 'MY LIST (0)', and 'WELCOME IIC ADMIN' accompanied by a user icon. On the left side, there is an 'Explore' section with a detailed description of the IIC Library's special collections, including 'India Collections', 'Himalayan Club Collection', and 'Bilgrami Collection'. A 'More' button is located at the bottom of this section. The main content area features a large image of a building at night, illuminated by warm lights. Overlaid on the right side of this image is a user menu with the following options: 'My Account', 'My Orders', 'My Browsing History', and 'Logout'. The 'Logout' option is highlighted in yellow. An orange callout bubble with the text 'Click Here to Logout' points directly to the 'Logout' option in the menu.

**Explore**

IIC Library has several valuable special collections that includes: 'India Collections,' 'Himalayan Club Collection' and 'Bilgrami Collection'. The India Collection consists of rare books, maps and documents on British India numbering about 3000 books which were published between 17th to 20th centuries. The Himalayan Collection has about 690 old and new books on mountaineering, and adventures, etc., besides 103 journals and 63 dossiers. Bilgrami collection comprises of over 700 rare books on Indian studies donated by Sir Sayeed Bilgrami. The Library holds the precious collection of personal papers of Walter Sykes George that containing a collection of papers, maps, photographs, correspondence etc. In addition to these, the digital repository also includes Annual lectures, C.D. Deshmukh Collection, Occasional papers, Photo collection etc. This repository is thus a unique repository of rare archival collection.

[More](#)

My Account  
My Orders  
My Browsing History  
**Logout**