

TENDER

INDIA INTERNATIONAL CENTRE,
40, MAX MUELLER MARG,
NEW DELHI-110003

TENDER DOCUMENT

Name of work	:	Tender for Development of Lawn area.
Earnest Money Deposit	:	Rs. 10,000/- (Ten Thousand only)
Date of Sale of Tender Documents	:	1 st May 2022 to 21 st May 2022
Last Date and Time of Receipt of Tender	:	21 st May 2022 upto 1500 hrs.
Bid validity	:	120 days
Pre-Bid Site Visit Date, Time and Place	:	Any time between 1 st to 21 st May 2022 1500 hrs. to 1600 hrs. Prospective bidders to contact, Manager (H&HK) at the IIC Hostel. (Tel. No. 011-24609354)
Date/Time and Place of opening of Tender	:	21st May 2022 at 1600 hrs.

INDIA INTERNATIONAL CENTRE
40, MAX MUELLER MARG,
LODHI ESTATE, NEW DELHI-110003

IIC/LAWN/01/2022

NEW DELHI

Subject: Invitation of tenders for re-laying of lawn.

Sealed tender are invited for execution of Contract for re-laying of grass at India International Centre. Interested parties may submit their tenders to purchase office, **Room No. 9, India International Centre, 40, Max Mueller Marg, New Delhi-110003**. The tenders should be super-scribed as "Tender for execution of Contract for re-laying of grass.

2. Terms & Conditions:-

- (a) The tenders must be accompanied with an Earnest Money Deposit (Refundable) **amounting to Rs.10,000/- (Rupees Ten thousand only)** in the form of DD / Pay Order in favour of "INDIA INTERNATIONAL CENTRE". Tenders without Tender Document fee, EMD the required information and supporting documents shall be rejected. No cheque shall be accepted towards Earnest Money Deposit (EMD). No interest will be payable on earnest money deposit.
- (b) The Earnest Money Deposit of the un-successful tenderer would be released soon after award of the contract work.
- (c) The tendered document can be taken from the Purchase office Room No 9. The tender document can also be downloaded from the website <http://www.iicdelhi.in>. In that case a separate **DD/Pay order for Rs. 100/-** (non-refundable) in favoring "INDIA INTERNATIONAL CENTRE".
- (d) Bidder must have minimum 2 years' experience in providing the aforesaid kind of services.
- (e) The rates must be quoted in Rupees as per unit area of the Lawn (**per sq. ft**).
- (f) Payment will be made after successful execution of work. The Payment will be made within 30 days after submission of accurate bill based on measurement.
- (g) The successful tenderer should start the contracted work within one week from the date of issue of award letter.
- (h) The contractor will be liable to pay penalty of 5 percent of total bill in case he/she fails to provide services as specified in the contract.
- (i) The IIC has the discretion to terminate the Contract, any time during its tenancy, without assigning any reason, if the IIC does not find the services of the contractor to be satisfactory. Decision of the IIC in this regard will be final and shall be binding on the Contractor.
- (j) IIC reserves the right to select or reject any or all of the bids received without assigning any reason.

3. **Security Deposit**

At the time of Agreement, the successful tenderer shall deposit an amount equivalent to **5% of tender amount as Security Deposit**, with the IIC through any of the following instruments:-

- (I) Demand Draft / Pay Order / Banker Cheque in favour of IIC payable at New Delhi from any Bank.
- (II) Bank Guarantee in favour of “**INDIA INTERNATIONAL CENTRE**”.
- (III) Bank Guarantee confirmed by any Indian Nationalized Bank or State Bank of India, promising payment of the guaranteed sum to the IIC on demand within three working days of terminating the Contract without any objection whatsoever and seeking any reasons whatsoever. The demand for payment by the IIC shall be treated as conclusive proof for payment. The Security Deposit in form of Bank Guarantee is to be made valid for 6 Months.

No interest shall be payable by the IIC to the successful TENDERER on Security Deposit for the period currency of the contract.

In case of breach of any terms and conditions attached to this Contract, the Security Deposit of the Supplier shall stand forfeited besides annulment of the contract.

4. Development of site for re-laying of lawn:

- 4.1 **Removal of 6 inch sub surface soil** then further **trenching upto 6 inch** (removal of weeds, stones and other **mulba** etc) and **add on similar quantity of fresh sweet good earth up by 6 inch** in 30,000 sq. ft (2788 sq. m). Total estimated good earth to be removed and add on would be around 418 sq. m.
- 4.2 Add on **50 gm DAP** per sq.m then flooding and treatment with **weedicide** / insecticide and covering site with polythene sheet for 7-10 days.
- 4.3 **Leveling, dressing and slope** of ground then staking and pegging to make the ground ready for dibbling of grass.
- 4.4 **Supply of Selection-1 grass of 6,000 sq. ft. or 561 Sq. m (1/5th of the total lawn area)**. Quote rate per sq. ft. and to be supplied in minimum 2 meter long carpet and planting.
- 4.5 *Dibbling of grass and further maintenance of lawn till first moving.*

5. The tender pricing should be complete and should be mentioned in per square ft. in respect of planting of grass.

6. The bidders should visit the site before bidding to apprise themselves of the exact requirements relating to the scope of the work. **The visit of site will be 1st to 10th May 2022 at 03:00 PM to 04:00 PM coordinated by Manager (H & HK), IIC.**

7. If any information furnished by the applicant is found to be incorrect at a later stage, the bidder shall be liable to be debarred from tendering. IIC reserves the right to verify the particulars furnished by the bidder independently.

8. Sealed tenders may be submitted to purchase office, Room No 9, IIC Hostel on between 1st to 11th May 2022 by 300 PM. The tenders received after specified date will not be accepted by this office.

9. The bid will be valid for 120 days from the date of opening of tender.

10. The sealed **tender will be opened on 11th May 2022 at 1600 hrs. in the office of Purchase office**, Room No. 9, IIC. The renderers are invited to be present in the tender opening meeting.

11. Any taxes applicable will be paid extra and charged in the bill as per the prevailing taxes laws of India.

(Annexure –A)

Quote Financial Bid

S.No	Detail	Rate (Rs. Per Sq. M.)	Total Amt. (Rs.)
1	Removal of 6 inch sub surface soil then further trenching upto 6 inch (removal of weeds, stones and other mulba etc) and add on similar quantity of fresh sweet good earth up 6 inch in 30,000 sq. ft (2788 sq. m). Total estimated good earth to be removed and add on would be around 418 sq. m.		
2	Add on DAP @ 50 gm per sq.m then flooding and treatment with weedicide / insecticide and covering ground with polythene sheet for 7-10 days.		
3	Leveling, dressing and slope of ground then staking and pegging to make the ground ready for dibbling of grass in 30,000 sq. ft.		
4	Supply & planting Selection-1 grass of 6,000 sq. ft. or 561 Sq. m (1/5th sq. m. of the total lawn area). Quote rate per sq. m. in minimum two meter long carpet & planting.		
5	Contractor will look after the maintenance till first moving and then further maintenance of lawn shall be made by IIC garden staff.		

Signature & Seal of Firm
Proprietor